



## **MURANGA UNIVERSITY COLLEGE**

*(Constituent College of Jomo Kenyatta University College of Agriculture and Technology)*

### **SCHOOL OF BUSINESS AND ECONOMICS**

#### **DEPARTMENT OF COMMERCE**

#### **TOWN CAMPUS (DAY TIME)**

**UNIT CODE:** HBC 2105

**UNIT TITLE:** PRINCIPLES & PRACTICE OF MANAGEMENT

#### **SUPPLEMENTARY EXAM**

**TIME:** 2 HOURS      **PROGRAMME:** DEGREE

**YEAR OF STUDY:**      **DATE:**      DECEMBER 2014

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#### **INSTRUCTIONS**

ANSWER QUESTION ONE (**COMPULSORY**) AND ANY **OTHER**  
**TWO** QUESTIONS

#### **QUESTION ONE (30 MARKS) (COMPULSORY)**

- Examine TEN qualities of an effective manager. (10 marks)
- Explain FIVE principles as suggested by Henri Fayol which should guide managers in resolving organisational problems. (10 marks)
- You have been appointed as a top level manager in a large commercial organisation. Identify the duties that you would be expected to perform. (10 marks)

#### **QUESTION TWO (20 MARKS)**

- Describe the steps followed in the systematic planning process. (10 marks)
- Explain FIVE benefits of delegation. (10 marks)

#### **QUESTION THREE (20 MARKS)**

- a) Suggest ways in which management could enhance ethical behaviour within an organization. (10 marks)
- b) A budget is an important tool for managerial planning and control. Explain FIVE ways in which budgets could be of importance to a manager. (10 marks)

**QUESTION FOUR (20 MARKS)**

- a) Explain FIVE demerits of adopting a functional organisational structure. (10 marks)
- b) Explain the management skills and describe how the required managerial skills differ in the organisational hierarchy. (10 marks)

**QUESTION FIVE (20 MARKS)**

- a) Describe Henry Mintzberg's roles of management based on the following.
  - i) Interpersonal roles (3 marks)
  - ii) Informational roles (3 marks)
  - iii) Decisional roles (4 marks)
- b) Explain the criticisms leveled against the classical theories of management. (10 marks)